

**Indian Institute of Engineering Science and Technology, Shibpur**  
**Howrah—711 103**

Proceedings of the 14th meeting of the Board of Governors of Indian Institute of Engineering Science and Technology (IEST), Shibpur held on 11:30 a.m. on 9<sup>th</sup> September, 2019 at the Conference Room of NIT Transit House, C-15, Panchsheel Enclave, New Delhi-110 017.

The following members were present:-

1. Dr. Vasudev K. Aatre, (Distinguished Scientist & Former Secretary, Department of Defence Research & Development and Scientific Adviser to Raksha Mantri) - Chairperson, BoG, IEST, Shibpur
2. Prof. Parthasarathi Chakrabarti, Director, IEST, Shibpur. - Ex-Officio Member, BoG, IEST
3. Prof. P. S. Avadhani, Dept. of Computer Science & System Engineering, AU College of Engineering Andhra University, Visakhapatnam and Member BoG, IEST. Shibpur
4. Prof. Rohini Godbole, Centre for High Energy Physics, IISc, Bangalore and Member BoG, IEST, Shibpur
5. Mr. Anil Kumar, Director (Finance), MHRD
6. Ms. Suhasini Gotmare, Director (NITs), MHRD
7. Prof. Shyamal Kumar Chattopadhyay, Professor, Dept. of Chemistry , IEST, Shibpur, Senate nominee
8. Prof. Aditya Bandyopadhyay, Professor, Dept. of Architecture, Town and Regional Planning., IEST, Shibpur, Senate nominee
9. Dr. Biman Bandyopadhyay, Registrar, IEST, Shibpur and Secretary, BoG, IEST, Shibpur

Following members were absent:

1. Prof. Anurag Kumar, Director, IISc., Bangalore, Ex-Officio Member, BoG, IEST, Shibpur.
2. Prof. Dr. T.G. Sitharam, Director of IIT, Guwahati and Member BoG, IEST, Shibpur
3. Shri Binoy Kumar, Secretary, Ministry of Steel, Member BoG, IEST, Shibpur
4. Dr. Shekhar C Mande, Secretary, Department of Scientific and Industrial Research (DSIR)/ DG, IEST, Shibpur
5. Secretary, Higher Education Department, Govt. of West Bengal, Ex-Officio Member, BoG, IEST, Shibpur

The Chairperson welcomed the members present in the meeting. He also welcomed Ms. Suhasini Gotmare, Director (NITs), MHRD for being present for the first time as representative from MHRD to the BoG.

The Chairman proposed that henceforth in every meeting of the BoG, some time should be devoted to discuss the academic and technical progress of the Institute keeping the vision and mission of the Institute in mind and Departments/Centers of the Institute be asked to report turn by turn their activities in every meeting. He also suggested that the attempt should be made so that most of the meetings of the BoG and FC are held in the Institute campus.

Thereafter, the Chairperson requested the Registrar to place the item-wise agenda before the members for discussion.

**Item No.14.01 Confirmation of the proceedings of the adjourned 13<sup>th</sup> meeting of the Board of Governors held on 19<sup>th</sup> July, 2019.**

**Resolution No.14.01**

The Proceedings of the adjourned 13<sup>th</sup> meeting of the BoG held on 19<sup>th</sup> July, 2019 at IEST, Shibpur were circulated to all members for their comments, if any. On the resolution of the Proceedings, the Institute

received comments from Shri Udaya Kiran K.V. Under Secretary, Finance, MHRD, GoI, Shri K. Rajan, Under Secretary, MHRD, Govt. of India and Prof. Aditya Bandyopadhyay, Member, BoG. The Chairperson categorically pointed out that comments should address the issue for proper recording of the discussions held in said meeting on the resolutions. Any additional points /comments should not be raised by the members on the resolution if the same has not been a part of discussion in that particular meeting.

The Proceedings of the 13<sup>th</sup> meeting of the Board of Governors were confirmed with minor corrections by incorporating a few valid points raised by the members.

**Matter arising out of confirmation of the proceeding:**

The BoG resolved that the "Probation" issue in the offer letters of the newly appointed faculty members in the higher cadre who were already in service of the Institute should be taken up in the next meeting of the BoG as a separate item. The BoG also directed the Registrar to find out the procedure followed in other NITs.

**Item No.14.02 Action taken report on the resolutions adopted in the 13<sup>th</sup> Meeting of the Board of Governors of IEST, Shibpur.**

**Resolution No.14.02**

The BoG noted the Action taken report on the proceedings of the adjourned 13<sup>th</sup> meeting of the BoG held on 19<sup>th</sup> July, 2019 at IEST, Shibpur with the following observations.

It was pointed out that as resolved in the 12<sup>th</sup> Meeting of the BoG, all the pending actions taken reports of the previous meetings of the BoG, shall be placed in the subsequent meeting of the BoG. The BoG also directed the Registrar to include the detailed reference of letters nos. with date against each item in the action taken report.

**On Resolution No. 12.06**

As the Action Taken Report did not mention on this issue, the Chairman of the committee constituted for looking into the promotion issue of Mr. Alok Mitra reported that the committee has met once and discussed the issue in details. But , before the submission of final recommendation of the committee a clarification of MHRD is needed as to whether any order of the State government issued which have retrospective effect for the employees of the State aided universities, will also be applicable for IEST employees after 4<sup>th</sup> March, 2014.

**On Resolution No. 13.05**

It was resolved that the DPC must be constituted at the earliest to deal with the case for implementation of MACP for the employees and officer and the progress be reported in the next BoG meeting. The BoG also resolved to request MHRD to communicate their concurrence in respect of MACP at the earliest as per request of the Institute vide letter no. AT-12<sup>th</sup> BoG/0124/MH/19 dated 29<sup>th</sup> May, 2019.

**On Resolution No. 13.17**

The members from MHRD pointed out that the letter seeking clarification regarding application of reservation procedures to the flexible cadres with regards to selection/recruitment of faculty be addressed to Mr. Madan Mohan, ADG(HE) of MHRD and all the letters to MHRD in future should be addressed to him only. It was resolved that the progress be reported in the next meeting of the BoG.

**Item No.14.03 Reporting by the Director, IEST, Shibpur on the various activities of the Institute.**

**Resolution No.14.03**

The Director made a power point presentation to the the BoG about major actions initiated by the Institute in near past like academics, admission, recruitment, ordinances, Research Projects, Consultancy, Placement status, training programme and extracurricular activities, etc.

The BoG noted that the students admitted this year in the Institute under different programmes are : Under Graduate Programme – 724, Post Graduate Programme – 409 and Ph. D. Programme – 57, making a total of 1190.

The Chairman suggested that “Teacher of the Year” award be introduced in the Institute based on the feedback received from students.

**Item No.14.04 To consider (i) the Ordinances and Regulations for Undergraduate Programmes, (ii) the Ordinances for Postgraduate Programmes, and (iii) the Ordinances for Doctoral Programmes framed by the Senate in its 22nd meeting.**

**Resolution No.14.04**

At the outset the Chairman pointed out that i) the Ordinances and Regulations for Undergraduate Programmes, (ii) the Ordinances for Postgraduate Programmes, and (iii) the Ordinances for Doctoral Programmes circulated have several misprints.

However, it appears that main context of the ordinances are satisfactory and similar to other Institutions. He felt that the document should be further revised/ edited to make it a proper quasi-legal document that would stand the scrutiny of law.

The BoG noted that a Committee comprising Prof. Indranath Sinha and Prof. Kalyan Kumar Bhar was supposed to submit the edited version of the Ordinances, that was accepted by the Senate in its 22<sup>nd</sup> meeting after through discussion, to the Director. The Senate has empowered the Director to approve these ordinances and place it before the BoG for consideration and adoption.

The BoG after detailed discussion resolved that it accepts the documents placed before the BoG as draft documents and may be adhered to for academic administration of the academic programmes of this Institute till final documents on Ordinances and Regulations of Under Graduate Programme, Post Graduate Programme and Ph. D. Programme are placed and presented before the BoG in the next meeting for its consideration and approval. The BoG also recommended that the Institute may hire a professional editor for making editorial correction.

**Item No.14.05 To discuss the issue on usage of previous grant under head OH-35 (Creation of Capital Assets) into OH-31 (General) and OH-36 (Salary), to meet up the expenditure towards payment of salaries, retirement benefit, scholarship etc. because of exigency and to request MHRD for further release of fund under OH-35 to meet the expenses to be incurred towards capital assets of the Institute.**

**Resolution No.14.05**

The BoG considered the recommendation of the Finance Committee regarding the issue of adjustment of fund available under OH-35 (Capital) with OH-31 (General) and OH- 36 (Salary) during the financial years 2014-15 to 2017-18. On the basis of the recommendation of the Finance Committee, the BoG resolved that MHRD be requested to resolve the issue related to expenditure booked under OH-31 & OH-36 against the total sanction under OH-31 & OH-35 so that the Institute may continue receive grant under OH-35 which has been temporarily stopped by the IFD.

**Item No.14.06 To consider the additional requirement of fund under OH-36 (Grant-in aid salary) for implementation of MACP for the eligible non-teaching employees and officers.**

**Resolution No.14.06**

The BoG considered the recommendation of the Finance Committee towards additional requirement of fund estimated at Rs.1,85,71,700/- under OH-36 (Grant-in aid salary) for implementation of MACP for the eligible non-teaching employees and officers and approved the same.

**Item No.14.07 To consider the Annual Accounts of the year 2018-19 of the Institute.**

**Resolution No.14.07**

The BoG approved the recommendation of the Finance Committee of the Annual Accounts for the year 2018-19 of IEST, Shibpur.

The BoG also directed to submit the same to the Office of the Director General of Audit (Central), Kolkata, Indian Audit & Accounts Department, Government of India for audit.

**Item No.14.08 To consider the issue of enhancement of remuneration of contractual faculty and staff members and the possibility of their regularization.**

**Resolution No.14.08**

The BoG considered and approved the recommendation of the Finance Committee towards the issue of enhancement of remuneration of contractual faculty and staff members and the possibility of their regularization and resolved to increase the consolidated pay of the contractual employees maximum @ 25% of the existing remuneration w.e.f. 1<sup>st</sup> April, 2019. The BoG also resolved that the enhancement of salary of contractual employees appointed after 04.03.2014 shall be made in such a way that the existing discrepancy in the salary for the same cadre is resolved.

The BoG further resolved that the discrepancy between the remuneration of the existing temporary faculty members engaged by the Institute be resolved by the Director.

**Item No.14.09 To consider the proposal of recruitment of Officers and Technical Staff on contract basis which are most important and necessary for running the Institute.**

**Resolution No.14.09**

The BoG resolved not to consider the proposal of recruitment of Officers and Technical Staff on contract basis at present.

The BoG urged the MHRD officials who were present in the meeting to expedite the process of approval of restructuring and be sent to IEST, Shibpur as early as possible, so that regular recruitment against vacant positions of officers and technical staff may be initiated by the Institute on the basis of restructuring to meet the acute shortages of manpower in these categories.

**Item No.14.10 To consider the recommendation of 4<sup>th</sup> meeting of the Building and Works Committee held on 27<sup>th</sup> June, 2019 regarding the Agenda Item no. 04.19: To consider the estimates towards various repair renovation works of pipe line (Internal, External), sanitary pipe line, repair of ceiling, beams, door, windows and other miscellaneous work at Sen Hall, Macdonald Hall, Hostel-11, Hostel-14, Guest House within the campus amounting to Rs. 1,19,49, 700/- submitted by CPWD.**

**Resolution No.14.10**

The BoG considered the recommendation of the Finance Committee towards the recommendation of 4<sup>th</sup> meeting of the Building and Works Committee held on 27<sup>th</sup> June, 2019 regarding the Agenda Item no. 04.19: To consider the estimates towards various repair renovation works of pipe line (Internal, External), sanitary pipe line, repair of ceiling, beams, door, windows and other miscellaneous work at Sen Hall, Macdonald Hall, Hostel-11, Hostel-14, Guest House within the campus amounting to Rs. 1,19,49, 700/- submitted by CPWD and approved the same.

**Item No.14.11 To consider the recommendation of 4<sup>th</sup> meeting of the Building and Works Committee held on 27<sup>th</sup> June, 2019 regarding the Agenda Item no. 04.20: To consider the proposal for reconstitution of Tender Committee for the Works to be conducted by the Institute.**



**Resolution No.14.11**

The BoG considered the recommendation of the Finance Committee towards the recommendation of 4<sup>th</sup> Meeting of the Building and Works Committee held on 27<sup>th</sup> June, 2019 regarding reconstitution and renaming of the Tender Committee for the engineering works to be conducted by the Institute and also to review and give comments to the B &WC on the estimate of works prepared and submitted by external agencies. The BoG approved the proposal of the B &WC with the modification that one Professor from Civil Engineering Department of the Institute shall be the Chairman of the Committee.

**Item No.14.12 To consider the issue related to the three Banks working within the Campus of the Institute on the basis of recommendation of the CAG, Government of India.**

**Resolution No.14.12**

The BoG considered the recommendation of the Finance Committee towards the issue related to the three Banks working within the Campus of the Institute on the basis of recommendation of the CAG, Government of India and resolved that all banks within the Institute will have to abide by the decision of the Government regarding the rent as issued by the Ministry of Housing & Urban Poverty Affairs, GoI Director of Estates from time to time. If any bank is not ready to pay the rent as per the Government order then they should be given notice for vacating the premises they have occupied within the campus immediately and they should pay their arrears as per the inspection report of the Dy. Director (I), Office of the Director General of Audit, Central, Kolkata.

**Item No.14.13 To consider the recommendation of the Committee constituted by the BOG for framing a suitable Contributory Medical Scheme for the employees of IEST, Shibpur (constituted vide office order no. 10<sup>th</sup> BOG-AT/RDO/787/19 dated 08.02.2019).**

**Resolution No.14.13**

The BoG considered the recommendation of the Committee constituted by the BOG for framing a suitable Contributory Medical Scheme for the employees of IEST, Shibpur (constituted vide office order no. 10<sup>th</sup> BoG-AT/RDO/787/19 dated 08.02.2019) and approved the same along with the following clauses:

- i) All the terms and conditions of the Contributory Medical Scheme for the employees of IEST, Shibpur should be based on CGHS and CS(MA) Rules 1944 and Guidelines.
- ii) The Contributory Medical Scheme for the employees of IEST, Shibpur shall run on the contribution made by the employees and allotted by the Institute under IRG.
- iii) Treatments by private physicians not empanelled by CGHS or CSMA shall not be considered for reimbursements. However, OPD consultation with Doctors in the hospitals having tie up with the Institute shall be permitted and fees for such consultation shall be reimbursed as per the rates proposed in the report.
- iv) Reimbursements shall be done by the Institute as per CGHS rates and differences (if any) shall be borne by the employee.

The BoG also approved the enhanced monthly contributions of the employees and retired employees as per their pay Level for availing CMS facility from their salary w.e.f. 01.09. 2019)

**Item No.14.14 To consider the letter of Dr. Rubi Golder, Medical Officer, IEST, Shibpur in connection with the letter issued to Dr. Golder as per the resolution of the 13<sup>th</sup> meeting of the BOG vide letter no. 13<sup>th</sup> BoG/AT/19/188 dt. 31<sup>st</sup> July, 2019 and also the show cause notice issued vide no.RMS/9376/19 dt. 23.08.2019 to her.**

**Resolution No.14.14**

This agenda was considered along with the agenda item no. 14.23.Misc.3



The BOG considered the letter of Dr. Rubi Golder, Medical Officer, IEST, Shibpur in connection with the letter issued to Dr. Golder as per the resolution of the 13<sup>th</sup> meeting of the BOG vide letter no. 13<sup>th</sup> BoG/AT/19/188 dt. 31<sup>st</sup> July, 2019. The BoG also noted the show cause notice issued to Dr. Golder vide no.RMS/9376/19 dt. 23.08.2019 and the reply of Dr. Golder against the show-cause and the note of the Registrar in this regard.

The BoG discussed this issue in detail and observed that the response of Dr. Golder to the show cause notice was not acceptable. The BoG resolved that an Enquiry Committee be constituted by the Director, IEST, Shibpur as per Central Civil Service (Classification, Control and Appeal) Rules, 1965 and consultation with the Chairman BoG. The BoG also resolved that on the basis of the report of this enquiry committee, the Director shall take appropriate action in this matter.

**Item No.14.15 To consider the pay fixation issue of Dr. Moumita Talukdar who joined as Assistant Professor (on contract) in the Department of Earth Sciences on 10<sup>th</sup> April 2019 (Forenoon).**

**Resolution No.14.15**

The BoG considered the pay fixation issue of Dr. Moumita Talukdar who joined as Assistant Professor (on contract) in the Department of Earth Sciences on 10<sup>th</sup> April 2019 (Forenoon).

The BoG resolved that the matter be referred to MHRD for examination.

**Item No.14.16 To consider the appeal of the Prof. Partha Pratim Chattopadhyay, Director, National Institute of Foundry and Forge Technology, Ranchi (CFTI) for implementation of his HAG scale.**

**Resolution No.14.16**

The BOG considered the appeal of the Prof. Partha Pratim Chattopadhyay, Director, National Institute of Foundry and Forge Technology, Ranchi (CFTI) for implementation of his HAG scale. The BoG resolved that Institute shall extend the HAG scale to Prof. Partha Pratim Chattopadhyay notionally from the date of his joining the post of NIFFT, Ranchi as per the MHRD order no. F.No. 33-9/2011-TS.III Dept. of Higher Education, MHRD, GOI dt. 11<sup>th</sup> Feb., 2019 in this regard and report the same in the next BOG.

**Item No.14.17 To adopt the guidelines framed by DoPT to grant compensation to the families of the victims dying at public places due to negligence and/or unforeseen causes, by other Ministries and Departments/Government entities functioning under their respective administrative control – regarding. [vide latter no. F. No. 33-1/2019-TS.III dated 19.08.2019, MHRD, GoI].**

**Resolution No.14.17**

The BoG resolved to adopt the guidelines framed by DoPT to grant compensation to the families of the victims dying at public places due to negligence and/or unforeseen causes, by other Ministries and Departments/Government entities functioning under their respective administrative control - regarding. (vide latter no. F. No. 33-1/2019-TS.III dated 19.08.2019, MHRD, GoI).

**Item No.14.18 To adopt office memorandum GoI no. S.11012/2/2016-CGHS-P, dt. 08.11.2016 issued by Ministry of Health and Family Welfare and also ii) to adopt all such orders/office memorandum for different ministries which are applicable to IEST, Shibpur.**

**Resolution No.14.18**

The BoG resolved to adopt the office memorandum GoI no. S.11012/2/2016-CGHS-P, dt. 08.11.2016 issued by Ministry of Health and Family Welfare. Regarding adoption of all such orders/office memorandum for different ministries which are applicable to IEST, Shibpur, the BoG resolved that all such orders/office memorandum should be placed before the BoG time to time for adoption.

**Item No.14.19 To note the resolution of the 3<sup>rd</sup> meeting of the Building and Works Committee held on 15<sup>th</sup> February, 2019.**

**Resolution No.14.19**

The BoG noted the resolution of the 3<sup>rd</sup> meeting of the Building and Works Committee held on 15<sup>th</sup> February, 2019 and the recommendation of the Finance committee and approved the same.

**Item No.14.20 To note the resolution of the 4<sup>th</sup> meeting of the Building and Works Committee held on 27<sup>th</sup> June, 2019.**

**Resolution No.14.20**

The BoG noted the resolution of the 4<sup>th</sup> meeting of the Building and Works Committee held on 27<sup>th</sup> June, 2019 and the recommendation of the Finance committee and approved the same.

**Item No.14.21 To note the proposal of Mr. Anil Kumar Singh, Under Secretary to the Govt. of India regarding delegation of powers to execute additions/ alterations/modifications etc. of Civil or Electrical works in the existing buildings and execution of original/minor works as per provisions of GFR – 2017.[vide latter no. F. No. 10-5/2019-TS.III dated 10.06.2019.**

**Resolution No.14.21**

The BoG noted the proposal of MHRD vide letter no. F. No. 10-5/2019-TS.III dated 10.06.2019 regarding delegation of powers to execute additions/ alterations/modifications etc. of Civil or Electrical works in the existing buildings and execution of original/minor works as per provisions of GFR – 2017 and adopted the same.

**Item No.14.22 To note the Master Circular for infrastructure project in centrally funded institute issued by Dept. of Higher Education, MHRD, GOI vide office memorandum no. F.No.33-1/2012.TS-III dt. 03.06.2019.**

**Resolution No.14.22**

The BoG noted the Master Circular for infrastructure project in centrally funded institute issued by Dept. of Higher Education, MHRD, GoI vide office memorandum no. F.No.33-1/2012.TS-III dt. 03.06.2019 and resolved to adopt the same.

**Item No. 14.23.Misc.1 To reconsider the issue of absorption of Dr. Tapas Kumar Gangopadhyay, Associate Professor of the Department of Earth Sciences in the services of the Institute.**

**Resolution No.14.23.Misc.1**

The BoG discussed the issue of absorption of Dr. Tapas Kumar Gangopadhyay, Associate Professor of the Department of Earth Sciences in the services of the Institute and resolved to turn down as Dr. Gangopadhyay superannuated from the service of BESU.

**Item No. 14.23.Misc.2 To consider the revised honorarium for the external experts attending the selection committee meeting at IEST, Shibpur.**

**Resolution No. 14.23.Misc.2**

The BoG considered the recommendation of the Finance Committee towards the revised honorarium for the external experts attending the selection committee meeting at IEST, Shibpur and resolved that the existing amount of honorarium for the external expert of the selection committee be revised to Rs. 5000/- per sitting.



**Item No. 14.23.Misc.3 To decide about the further action to be taken in view of the reply of Dr. Golder against the show cause notice issued to her by the Institute (to be considered along with the agenda Item no. 14.14.)**

**Resolution No. 14.23.Misc.3**

See resolution No. 14.14.

There being no other items, the meeting ended with Vote of Thanks to the Chair.



(Prof. Parthasarathi Chakrabarti)  
Director, IEST, Shibpur



(Dr. Biman Bandyopadhyay)  
Registrar and Secretary to the BoG  
IEST, Shibpur

Approved



(Dr. Vasudev K. Aatre)  
Distinguished Scientist & former Secretary,  
Department of Defence Research & Development and  
Scientific Adviser to Raksha Mantri  
Chairperson, Board of Governors, IEST, Shibpur